



FULBRIGHT PROGRAM

APPLICATION FOR STUDY IN THE UNITED STATES

Guidelines and Instructions

Timor-Leste Fulbright Student Scholarship Applicants

You are invited to apply for a Fulbright Student Scholarship fully-funded by the U.S. Department of State and the Embassy of the United States of America in Timor-Leste for the academic year beginning August 2011. Applicants may apply for funding to cover a maximum of two academic years to obtain their master's degree at a university in the United States.

The grant covers expenses incurred for travel to and from the United States, tuition and books, health coverage, and room and board. No funding is available to meet expenses of Fulbright students' dependents (husbands, wives, children, parents, etc). If you are selected by the U.S. Embassy Fulbright Selection Committee, the Institute of International Education (IIE) in the U.S. will make every effort to secure admission for you at a suitable institution.

DEADLINE: 5:00pm, Thursday, 15 July 2010 (late or incomplete submissions will not be accepted)

*****READ ALL INSTRUCTIONS AND INFORMATION CAREFULLY BEFORE COMPLETING APPLICATION*****

REQUIREMENTS

All applicants must have excellent academic records, strong English language skills, outstanding character, and a desire to use skills gained in the United States to serve Timor-Leste upon completion of studies in the U.S.

Application requirements:

- ◆ Late or incomplete applications will not be accepted.
- ◆ Applicants must be citizens of Timor-Leste. Applicants must not be U.S. citizens or holders of green cards, nor be in the process of applying for U.S. residency or citizenship.
- ◆ Applicants must have completed an undergraduate degree at a program that is recognized by Timor-Leste OR be currently enrolled in an undergraduate degree program that is recognized by Timor-Leste.
- ◆ Applicants must have demonstrated academic excellence within their field of specialization.
- ◆ All fields of study are eligible except for medicine, dentistry, and pharmacy. Within the nursing field only MS nursing administration is eligible.
- ◆ Fields of study that will be of benefit to Timor-Leste society and/or Timor-Leste-American relations will be given preference.
- ◆ Successful applicants will have to demonstrate a minimum English language proficiency.
- ◆ Preference will be given to those applicants who have not studied in the U.S. previously.

ALL recipients of a Fulbright student scholarship **MUST** return to their home country for at least 2 years upon termination of the scholarship, and will not be allowed to re-enter the U.S. for 2 years, except for tourism or continued studies.

GENERAL INSTRUCTIONS

1. All forms in this application are to be completed in English and typewritten or clearly handwritten in black ink or printed from a computer.
3. Question must be answered completely and carefully. Please make every effort to limit your responses to the space provided.
4. Completed applications should be returned to the U.S. Embassy in Dili as soon as possible. Please note that **the final deadline for submission is 5:00pm, Thursday, 15 July 2010.**
5. Incomplete applications will not be considered.
6. Complete applications must include the following:
 - Application form, 9 pages total (see instructions below and within the form)
 - Three (3) sealed letters of recommendation (submitted separately by referees)
 - Copy of all university transcripts
 - Copy of undergraduate degree (unless you are still completing final year of study)
 - CV or resume

Please note: The two essays, “Future Plans” and “Statement of Purpose,” are extremely important parts of the application and should be carefully prepared. The selection committee will review these essays closely.

APPLICATION FORM

Please read all instructions carefully. Instructions for most items are included within the application form. In addition, please review the below additional guidelines.

Cover sheet: This provides an overview of your application information for easy reference.

Item 1—Name: It is very important that you list your name exactly as it appears (or will appear) on your passport.

Item 13—Institutions Attended: Please list all post-secondary institutions attended in reverse order (putting the most recently attended first), even those from which you did not achieve a degree. Please also include secondary (high school) institutions.

Item 27—Study/Research Objective: The study/research objective description that you provide is an essential and highly important part of your application. You should take great care to write a clear and detailed description of the program you want to pursue. Clearly identify the area(s) within your field of study in which you want to specialize or concentrate. If there is specific research that you want to accomplish, please describe.

Item 28—Personal Statement: The personal statement is a narrative statement in which you can include information about your education, practical experience, special interests, career plans, and your purpose in applying for study in the U.S.

Page 7—Personal Information: The information provided on this form will be used by the Fulbright Program Office and IIE for internal purposes only.

Item 31 — National Identification #: This item is not required. However, if your country or state assigns a personal identification number, please enter it here.

Page 8—University Preference: Please note carefully, it is **not** an expectation that you will have U.S. university preferences. However, if you do, please be specific. Provide the name of the

department and the specific program in which you are interested. If you have been in contact or correspondence with a faculty member, please provide the name and contact information for that individual. You can also use this form to provide other information that is important to you, e.g. climate, large vs. small institution, urban vs. rural location, etc. If you have applied to a U.S. university within the past three years, please list the programs and the results. If you have letters of admission, letters of invitation, or other correspondence from a school, especially a preferred program, please include a copy.

ADDITIONAL APPLICATION MATERIALS

1. **Letter of Reference/Recommendation:** You must have three letters of reference (or recommendation) submitted on your behalf. Please provide your referees with the Confidential Letter of Reference form provided with the application materials. The letters can be delivered directly to the US Embassy in Dili in sealed envelopes, or can be scanned and emailed to FulbrightTimorLeste@state.gov. All envelopes should state clearly “Fulbright application, recommendation for : [name of applicant]”. All email submissions should clearly state the applicant’s name in the subject line. Recommendations must be received by the application deadline.
Letters of reference are extremely important. All letters of reference should be written by teachers under whom you have studied or pursued research or by someone who has supervised you in work related to your proposed field of study. Letters of reference should not be written by persons related to you either by blood or marriage or by personal friends. We recommend that you include at least one academic and one professional or work related letter. The letters should be written in English if possible. If they are not, an original English translation must be provided.
2. **University transcripts and degrees:** Applicants must attach official, complete and certified academic documents covering the entire period of study at universities and other post-secondary institutions.
 - One certified official record (transcript) from each university or post-secondary institution you attended, even those schools from which you did not receive a degree or diploma. These transcripts should list the subjects you studied and the grades you received during each year of your enrollment. Include all post-secondary institutions you have attended, even those from which you did not receive a degree or diploma. Official transcripts must be submitted in sealed envelopes.
 - Certified, official evidence of each post-secondary or university degree, diploma or certificate awarded to you should be included as part of the completed application.
3. **CV or resume:** Please provide your most recent CV or resume.
4. **Standardized Tests (optional):** If you are selected for a scholarship, you will be required to take one or more standardized tests to gain admission to U.S. universities. If you have already taken any of the following standardized tests, please provide documentation of the results.
 - a) Test of English as a Foreign Language (TOEFL): TOEFL is an admissions requirement at U.S. institutions for applicants whose native language is not English. All non-native English speaking candidates should immediately register for TOEFL.

- b) Graduate Records Examination (GRE): The GRE is required by U.S. graduate schools and/or departments for candidates in most fields other than Business Administration and Law. Applicants should make every effort to register for the earliest possible test date.
- c) Graduate Management Admissions Test (GMAT): GMAT is an admissions requirement for applicants proposing to study Business or Management, as well as any fields which may fall within the scope of offerings of a Business school or department. Arrangements should be made immediately to take the GMAT.

The deadline for submission of all Fulbright applications is 5:00pm, Tuesday, 30 June 2009

All applications and the supporting documents must be returned to the US Embassy in Dili by this date. Late or incomplete applications will not be considered. Institutional TOEFL TEST and Interviews will be conducted in July 2009.

For additional information about this scholarship or application requirements, please contact the US Embassy:

Phone: 332-4684 Ext. 2098

Email: FulbrightTimorLeste@state.gov